



	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10	Day 11	
	11-Jun-18	12-Jun-18	13-Jun-18	14-Jun-18	15-Jun-18	16-Jun-18	17-Jun-18	18-Jun-18	19-Jun-18	20-Jun-18	21-Jun-18	22-Jun-18	
08.00 - 09.30	Arrival	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	
10.00 - 11.30		Introduction to the training course and to the programme. G2KEO	Intro to the Volunteer Management field - the 9 VM steps	Motivation and Recognition in volunteering programmes	Needs analysis. Exploring local youth centres and youth activities	Risk assessment and management (financial, partnerships, safety)	Community Exploration and Investigating youth realities	Introduction and organizational development essentials	Future state and visioning	Working with youth - Forum/ Image theatre	Future planning on national groups part 1	Departure	
11.30 - 12.00			Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break		
12.00 - 13.30		Getting to know each other	Preparing the youth centre to involve volunteers	Conflict Management.	Needs analysis. Defining the issue/s affecting young people	Defining results and impact	Community Exploration and Investigating youth realities	Self-Assessment of the organization and mapping results	Mission and values	Working with youth - Forum/ Image theatre	Future planning on national groups part 2		
13.30 - 15.00		Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch		
15.00 - 16.30		Team Dynamics & Team Building	Recruitment & selection of volunteers	Monitoring and Evaluating Volunteers and the Activities	Project scope and Objectives. The critical path.	Communication and dissemination plan	Community Exploration and Investigating youth realities	Strength and weaknesses and how to address them	Selecting priorities	Working with youth - Improvisation	Presentation and plenary discussions		
16.30 - 17.00		Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break		
17.00 - 18.30		Team dynamics & Team building	Induction and Training of volunteers	Intro into project development and project management	Defining Activities and Budgeting	Getting acquainted with ERASMUS+ funding rules, procedures and application form	Community Exploration and Investigating youth realities	PESTLE analysis and future trends	Strategic action planning	Working with youth - Coaching & Mentoring	Final evaluation and closure		
18.30 - 19.00		Dinner	Reflection Groups	Reflection Groups	Reflection Groups	Reflection Groups	Reflection Groups	Reflection Groups	Reflection Groups				
19.30 - 21.00			Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner		
21.00 - ...		Official opening of the TC	Multi/inter cultural evening	Community night	Movie night	Ted Youth Night	Community night	Free evening	Community night	Board games night	Community night		Farewell evening